



NOTICE OF AGENDA  
SHOREWOOD LIBRARY BOARD OF TRUSTEES  
Wednesday, November 9, 2016 – 5:00 p.m.

Friends' Program Room - 3920 N. Murray Ave., Shorewood WI 53211

1. Call to Order
2. Statement of Public Notice
3. Citizens to be heard on items not on the agenda
4. Consent Agenda: Approval of minutes from October 12, 2016; Director's Report; Statistics Report; AP Reports
5. Items pulled from the consent agenda
6. Additional topics not on the agenda
7. Action item: Human Resource Manual- Tyler Burkhardt will attend
8. Action: Library Closings 2017 and confirm 2016 holiday hours
9. Action: Approve Director Evaluation tools and procedure
10. Informational: Facilities Committee report
11. Action Item: Privacy of Library Records and Library Use policy
12. Informational: Third Quarter budget report
13. Informational: Missing/stolen DVD report
14. Informational: Holiday gift donation for staff
15. Informational: Additional pages and dividers for trustee binders: Open meeting, Roberts Rules, Chapter 43
16. Other items for future discussion
17. Adjournment

It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above stated meeting to gather information; no action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to above in this notice.

PLEASE NOTE: Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals. Should you have any questions or comments regarding any items on this agenda please contact Library Director Rachel Collins, at 847-2670.